

November 10, 2022

Year 11 & 12 Parent Payment Arrangements, 2023

Dear Parent / Guardian,

Colac Secondary College is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. **Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.** We thank you sincerely for all your support, whether that be through financial contributions, fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide the following:

- Practical consumables and classroom equipment to facilitate learning
- Specialist software, online learning programs, and assessment tools
- Printing and photocopying of worksheets and learning materials
- AVID – a whole learning framework for students
- Leadership and personal development opportunities
- Access to the Compass Portal which connects you and your child's learning to staff at the College
- Whole school events such as athletics and swimming carnivals
- Access to external student welfare programs
- Building and landscaping works within the College
- Classroom and study furniture upgrades within year level buildings

Support from parents connected with the College continues to enable us to provide an outstanding secondary curriculum program for our students from Years 7 - 12 and ultimately, continue to raise our profile within the local community.

I therefore wish to thank all parents in anticipation of their ongoing support of the College.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,



Shane Elevato
Executive Principal



Sallee Sell
School Council President

COLAC SECONDARY COLLEGE

Year 11 & 12 Parent Payment Arrangements, 2023

Student Name _____

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Recommended Contribution	Contribution Amount
Year 11 & 12 subject contributions and curriculum specific activities - consumables and take-home materials. Recommended amount covers all subjects.	\$30.00	
Year 11 & 12 Printing and photocopying of worksheets and booklets - Recommended amount covers all subjects.	\$20.00	
Year 11 & 12 Assessment and Revision Materials and Resources Exam papers purchased by the school for students to practise and prepare for exams. Access to TSSM tutoring programs.	\$30.00	
Year 11 & 12 Online Resources Access to Edrolo Online Resources – engaging presentations, lectures, quizzes	\$80.00	
Whole School Events Athletics and Swimming Carnivals and Activities	\$10.00	
Other Contributions - for non-curriculum items and activities		Amount
Student and Parent Communication Tools (Compass)	\$10.00	
Library Resources	\$10.00	
Buildings and Grounds Improvements	\$10.00	
TOTAL AMOUNT	\$ 200.00	

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Educational Items for Students To Own

Booklist:

Attached is a list of items that the school recommends you purchase from Blanes Newsagency for your child to individually own and use. To receive your goods from Blanes Newsagency for the start of the school year, please complete and return to the College by Friday 16th December, 2022.

Learning Device:

All students are encouraged to have their own device with College Network Access.

Families can purchase their laptop via the LWT Portal. Please visit the College website to view the portal www.colac-sc.vic.edu.au.

Students that do not have a device will have access to a shared device for class use only.

Uniforms:

All students are expected to wear full school uniform. Uniform items can be purchased online. Please visit colac-sc.vic.edu.au/uniformshop

Items can also be purchased by arranging an appointment with the school administration staff.

Extra-Curricular Items and Activities

Colac Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pay basis.

If you would like your child to be involved in any of the below, please refer to costings for a guide as to amounts that will be owing in 2023 for these programs.

Extra-Curricular Items and Activities (Guide Only)	Amount	Purchase
Optional - Sporting Pathways Program - select entry (Pay in 2023)	250.00	
Optional - Instrumental Hire – application process (Pay in 2023)	100.00	

Support For Families

Colac Secondary College understands that some families may experience financial difficulty and offers a range of support options for eligible families, including:

- **Camps, Sports, Excursions Fund (CSEF)**
- **Centrelink** – Payments to School on a fortnightly basis
- **State Schools Relief (SSR)** uniform assistance

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Payment Methods

- **Compass Online Payments** – through the Parent Portal (recommended method)
- **Direct Deposit** into the College's bank account (**BSB: 063 510 ACC: 1030 2816**) – please email Accounts@colac-sc.vic.edu.au to inform your direct deposit mount and reason
- **EFTPOS** – In person or over the phone
- **BPAY** – Please email Accounts@colac-sc.vic.edu.au to request your personalised BPAY details
- **Centrepay** – Only available to holders of Centrelink Benefit Cards – to be arranged by the card holder directly through Centrelink (CRN 555 056 147X)

Refunds

Parent / Guardian requests for refunds are subject to the discretion of the school and are made on a case-by-case basis. Refunds will be provided where the school deems it reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department Parent Payment Policy and Guidance, and other relevant information.

A copy of the College's Parent Payment Policy is available on our website.

www.colac-sc.vic.edu.au

All Other Parent Payment Arrangement Queries

For a confidential discussion about accessing support services, or if you have any account queries, contact the College Finance Team via email on Accounts@colac-sc.vic.edu.au or phone 5231 9800.

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PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

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